

Brookings Figure Skating Club

Board of Directors Meeting

September 7, 2025 @ 4:00 pm
Larson Ice Center Conference Room

MINUTES

I. Call to Order

- A. Board Members present: Chris Buus, Aleycia Gerlach, Janice Nielsen, Laura Aspinall, Dustin Louwagie, and Jodie Louwagie. Absent: Stacey Moyer

II. Additions to Agenda

- A. Times for BOD meetings changed to start at 3pm from November through March.

III. Secretary's Report (Aleycia)

- A. Chris emailed the latest copy of the membership handbook. Aleycia will delete others that are out there and make updates that were approved at the August meeting.
- B. Dustin motioned to approve minutes. Laura seconded. Motion carried. Minutes will be uploaded to the website.

IV. Treasurer's Report (Jodie)

- A. CD matures on 9/9/2025. Rates are expected to drop, so if we would like to continue with investing, then we need to act fast. FBT and BankStar are the best options at present. Jodie recommended that the majority of funds be put in the BankStar 13 month promo at 4.00% APY and then a smaller portion into a 12 month liquid CD at 3.25%. This would make it easier to withdraw if we need to. Dustin motioned to approve both the 13 month promo CD and 12 month liquid CD. Laura seconded. Motion carried. Chris and Jodie will move forward with plans.

V. Vice President Report (Dustin)

- A. Will move forward on the winter holiday party/skills showcase. Dustin will coordinate with Beth with Skating Academy. Vicki suggested to avoid the New Ulm Competition Dates Nov. 22-23, 2025

VI. Membership Chair (Laura)

- A. Current membership: 54 returning skaters, 6 new, and 5 coaches
- B. Glide and Slide event will be September 14, 2025 from 2-3pm.
- C. Laura will remind coaches to register prior to starting on ice.
- D. Member info event was held on 8/17. Turnout was okay, and board members were able to get help with registering.
- E. Chris suggested reaching out to members from last year who have not registered.
- F. City creating an Etiquette poster. Chris will follow up.
- G. Put up a table with sign in, handbook, coach availability during club ice time.

- H. Chris will reach out to coaches regarding the competition ensemble.
- I. Glide and Slide will be structured to filter interest into Skating Academy.
- J. Chris stated that he is in process of recruiting someone to help with managing coach credentialing.

VII. Fundraising (Janice)

- A. Krispy Kreme scheduled for Oct. 11th. Prices will stay the same. Jodie suggested adding another presale location to have access on 22nd Avenue. Possibly a google doc created that can provide live updates. Janice will check with Peace Lutheran to see about another location. Add to slip for customers that if not picked up by time frame, then payment will be considered a donation. No deliveries.
- B. Letters are printed and ready to mail for sponsorships. Thank you notes will be delivered as well. Chris offered to help.

VIII. Competition (Vicki)

- A. Vicki would like to see competition fees decrease. Our competition is most comparable to Blue Mound, and our fees currently reflect fees up in the cities.
- B. Janice motioned to change fees from \$95 dollars to \$90 and \$25 additional events to \$20. Discussion. Motion carried.
- C. Chris will grant Vicki access to social media in order to engage other clubs for competition

IX. Ice Show Chair (Stacey)

- A. Application deadline for Director is 10/1/2025.

X. President (Chris)

- A. We are still waiting on ice schedule. Hockey schedule is not completely set yet. Curling is asking for flexibility. Chris will send a message to the Board once curling brings their suggestion.
- B. Coach meeting has a First Aid training in October. Add W4s forms for Jodie.
- C. Parent meeting will be October 5th 2pm and 3pm. Board meeting will be at 4pm.

XI. Adjourn

- A. Vicki motioned to adjourn. Dustin seconded. Motion carried.

XII. Next Meeting October 5th at 4pm.